

Initial Services Photo Check List

This is a list of the before and after photos that should be taken for all initial service work orders. All shots should have a date stamp on them to match the date the photo is taken, and your camera should always be held in the upright position while taken pictures. Your after photos showing a task was complete should be taken from the same angle that the before photo was taken in order for the reviewer to be able to quickly identify the completed work.

- Sign-In Sheet showing property address and your sign in
- Front of House
- Address
- Sides of house (if applicable)
- Back of house
- Inside of City Trash Cans
- Every room (full room shot and close up of any issues)
- Closets (interior & exterior)
- Basement, Attic, Garage, or shed/barn if applicable.
- Yard (front, back & side)
- All steps exterior (before & after handrail installation)
- All steps interior
- Fixtures/Outlets (damaged or missing and after cured)
- Appliances (interior & exterior of the appliance)
- Under kitchen & bathroom sinks
- All doors leading to exterior. (Garages and sheds too.)
- Sheds
- All debris (interior and exterior)
- Any issue corrected by contractor
- All winterization components (before, during completion, & after)
 - Boilers
 - Hot water heater
 - Visible copper piping
 - Sinks
 - Toilets
 - Radiators
- OR Any other defects
 - Hazards
 - Flooding
 - Picture of roof if roof is leaking
 - Extreme lawn maintenance
 - Falling/fallen trees
 - OR Any other defects